

**Quick Reference:**

- E-voting website [www.evotingindia.com](http://www.evotingindia.com)
- Company website [www.gtllimited.com](http://www.gtllimited.com) (Click on Investors / Investor Information tab)
- For selection of EVSN in the e-Voting website, please select the EVSN as under for the two events:

Description	E-voting for 27 <sup>th</sup> AGM	E-voting for Postal Ballot
Electronic Voting Sequence Number (EVSN)	150813026	150813029
User-ID (same for both events)	Folio / Demat-ID	
Voting Serial No. (Same for both events)	AVSR No.	PVSR No.
	As provided in the emails / Ballot Forms sent to investors	
E-voting Commences from (09:00 Hrs IST)	Saturday, 19-Sep-2015	Saturday, 29-Aug-2015
E-Voting period ends at (17:00 Hrs IST)	Tuesday, 22-Sep-2015	Monday, 28-Sep-2015
Cut-off date for determining eligibility to vote	Friday, 18-Sep-2015	Friday, 14-Aug-2015

- **Sequence Numbers (AVSR for AGM e-voting or PVSR for Postal Ballot e-voting)** is printed on the Ballot Forms (where the Annual Report with enclosures is sent through Post / Courier) or in the Emails sent by the Company.
- Notice for 27<sup>th</sup> Annual General Meeting is contained in the Annual Report (Pages 153-162) and can be downloaded from the Company website.
- Notice for Postal Ballot 2015 can also be separately downloaded from the Company website.

**The instructions for shareholders voting electronically (remote e-voting) are as under:**

- The voting periods for both the events are specified in the table above. During these periods shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off dates (as specified in the table above) may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- If a member casts vote by both modes, then voting done through remote e-voting shall prevail and the ballot form shall be treated as invalid.
- The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com)
- Click on Shareholders.
- Now Enter your User ID
  - For CDSL: 16 digits beneficiary ID,
  - For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - Members holding shares in Physical Form should enter Folio Number registered with the Company.
- Next enter the Image Verification as displayed and Click on Login.
- If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.

viii) If you are a first time user follow the steps given below:

	<b>For Members holding shares in Demat Form and Physical Form</b>
PAN	<p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> <li>Members who have not updated their PAN with the Company / Depository Participant may enter the AGM/Postal Ballot Voting Serial No. (AVSR/PVSR) in the PAN field.</li> <li>The AVSR and PVSR are printed in the Ballot Forms for shareholders receiving the communication in physical form and also in the email, for shareholders receiving this communication electronically.</li> </ul>
<p>Dividend Bank Details</p> <p><b>OR</b></p> <p>Date of Birth (DOB)</p>	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the Company records in order to login.</p> <ul style="list-style-type: none"> <li>If both the details are not recorded with the depository or company please enter the 16 digit Demat A/c No. / Folio Number in the Dividend Bank details field as mentioned in instruction (v).</li> </ul>

- ix) After entering these details appropriately, click on “SUBMIT” tab.
- x) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- xi) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- xii) Click on the respective EVSN of “GTL LIMITED” which is stated in the tabulation on Page 1, on which you choose to vote.
- xiii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES / NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- xiv) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- xv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- xvi) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.

- xvii) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
- xviii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- xix) **Note for Non – Individual Shareholders and Custodians**
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporate.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com)
  - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
  - The list of accounts linked in the login should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- xx) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or [gtlshares@gtllimited.com](mailto:gtlshares@gtllimited.com)

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